



HUTCHINSON
REGIONAL MEDICAL CENTER

GENERAL OBSERVATION INFORMATION

Thank you for your interest in observing at Hutchinson Regional Medical Center. To facilitate your request for an observation experience, please complete the “Job Shadow Observation Agreement” located on the HRMC student webpage and return this to the Education Department.

The required form must be returned to the Education Department at least 48 (business) hours prior to the beginning of the observation experience.

Here are some additional guidelines for your observation:

- A. Attire should be business casual. Recommended examples are polos or button-down shirts and slacks or skirts (length should be just above the knee or longer). Please note that some of the areas of the hospital can be cold. Comfortable shoes are highly recommended as you may be on your feet quite a bit (clean sneakers/tennis shoes are allowed).
 - a. Examples of clothing not allowed are t-shirts, shorts, halter tops, bare midriff, or ripped jeans, or clothing with offensive writing or pictures.
- B. Student parking is located in the southeast parking area outside of Chalmers Cancer Center. Please do not park in the main visitor, Emergency room, or physician parking areas.
 - a. You can enter the building through the main entrance.
- C. You will be given a temporary name badge to be worn while here.
- D. If you are unable to come as planned or will be late, please contact the department in which you were going to be observing, or you may contact the Education Department.
- E. Please do not report for your observation experience if you are experiencing any symptoms of illness. This includes but is not limited to fever, sore throat, nausea and vomiting, etc. We are happy to reschedule your observation for a later time.
- F. Cell phones are to remain on silent during your observation time. If you must take a call, or call someone yourself, please notify the assigned staff member and step away to an appropriate area. They should not be used in the patient care areas.

If you have any questions or concerns, please reach out to the Education Coordinator at 620-665-2057.