



General Observation Information

To facilitate your request for an observation experience at Hutchinson Regional Medical Center, please complete all "Observation" related required paperwork online.

The required paperwork must be returned to the Education department 48 hours prior to the beginning of the observation experience.

You will need to provide a copy of a government issued photo ID prior to the observation experience.

Your appearance here at Hutchinson Regional Medical Center should be impeccable. Your attire should be business casual. Here are some additional guidelines for your observation:

- A. What to wear:
 - a. Ladies- slacks, skirt or dress (length should be just above the knee or longer), nice blouse or polo with collar. Must wear closed toed shoes. NO t-shirts, shorts, halter tops, bare midriff, low rider slacks or overly tight clothing permitted.
 - b. Men- slacks, nice shirt or polo with collar. Must wear closed toed shoes. NO shorts, T-shirts, or low rider slacks are permitted.
- B. Parking: Please park in the Southeast parking area outside of Chalmers Cancer Center. Enter through the hospital front entrance.
- C. Name Badge: You will be given a name tag by the Education Department to wear at all times while in the hospital.
- D. Communication: If you are unable to come as planned or will be late, please contact the department in which you were going to be observing. If you wish to reschedule, please contact the Education Department at 620-665-2057.
- E. Do not report for an observation experience, if running a temperature, have the flu, a cold or any other communicable disease.
- F. Cell phones are to remain off while in the Hospital.

Thank you for considering Hutchinson Regional Medical Center for this education experience. If you have additional needs, please let us know. 620-665-2057

Sincerely,
Julie Ward RN, MSN
VP of Patient Care Services
Hutchinson Regional Medical Center