



INSTRUCTIONS FOR COMPLETION OF PAPERWORK

- General Observation Information: Read thoroughly and completely.
- Observation Request Form: Complete all information required. *If you are under the age of 18 you must have a parent or guardian sign number 4 on page 1.*
- Health Record Verification: Please have your health care provider or school nurse complete. All requested health information must be up-to-date. If you have not had a current TB screening within the last year, you must have one done and read BEFORE you can come for an observation.
- Non-Nursing Key Safety Information Packet: Read the information thoroughly and completely.
- Orientation Signature form: Print, initial, sign and fill in school affiliation.

ALL PAPERWORK MUST BE COMPLETED AND RETURNED TO THE EDUCATION DEPARTMENT 48 HOURS PRIOR TO STARTING YOUR EXPERIENCE AT HUTCHINSON REGIONAL MEDICAL CENTER.

If you have any questions regarding the completion of the paperwork, please contact the Education Dept. at 620-665-2057

RETURN PAPERWORK TO:

Education Department
Hutchinson Regional Medical Center
1701 E. 23rd
Hutchinson, Kansas 67502